

Program Services Meeting Agenda

March 8, 2016

Present: Dr. Cartner, J. Sanders, A. Godfrey, R. James-Davis, B. Lane, C. Pauley, J. Hawkins, K. Cowell, L. Austin, K. Whitehurst, T. Davenport

<i>Time</i>	<i>Item</i>	<i>Leader</i>	<i>Notes</i>
10:30		Sanders	Good Morning. Spring break is right around the corner!!
	Program Services Update		
	Learning Focused Modules	Whitehurst	<p>Learning Focused modules:</p> <ul style="list-style-type: none"> • District Coaches are enrolled in some online Learning Focused modules to assist teachers. • We want to create professional development with minimum interruptions and collaborate on the finished coursework. <p>Sanders – We will have 10 “train the trainers” within our district to sustain the program and offer training for new people. We want to build this component in with our professional development in the district.</p>
	Tuesday Sessions/2016-2017 Plans	Whitehurst & Hawkins	<p>Whitehurst – Elementary</p> <ul style="list-style-type: none"> • Second semester created a survey for teachers • Feedback we are receiving is more meaningful and productive. • We are using teacher feedback to shape Tuesday sessions • K-3 every session focused on ELA and math • 4 and 5 ELA and Science breakouts • Grade level breakouts in small group sessions • Q&A – at the end of the session • Feedback: Need vocabulary for math, science for common core, modeling ELA standards, reading kits, and DIBELS • Group sharing and collaboration with teachers • K-1 teachers uploading evidences • Fine tune common pacing and common assessments • Selecting school teacher leaders and building coaches to help facilitate Tuesday sessions next year

			<ul style="list-style-type: none"> • Teachers are sharing best practices <p>Hawkins – High School - structure is a little different. We meet:</p> <ul style="list-style-type: none"> • 1st Monday - Math • 2nd Tuesday - ELA • 3rd Tuesday- Science • 4th Tuesday - Social Studies • Working on developing a pacing guide • Dialogue is positive • Next year we will focus on best practices • How to teach from the order and teach the content • Working on integrating Learning Focused <p>Lane – We sent out information from the Wachovia Principal of the Year. He was from a high needs school and was able to turn the school around. He is doing an interactive webinar through DPI on March 10th. This was sent out to all principals.</p> <p>Common Assessment will be part of our Tuesday Sessions. Hawkins - Middle schools have unpacked their standards using a piece of Learning-Focused.</p>
	Teacher Talk	Cowell	<p>Our first “Teacher Talk” was on February 25th. We invited the Beginning Teachers year 1 and 2. It was very successful.</p> <p>What is “Teacher Talk?”</p> <ul style="list-style-type: none"> • Support for beginning teachers • Collaboration • Conversation • Sharing ideas and support each other. <p>On March 14th – we have planned a gallery walk for Beginning Teachers. We want them to see the difference between elementary and secondary and let them share with each other.</p> <p>Lane – There is a resource we use - 10 minutes of professional</p>

			<p>development which deals with discipline, management, and different topics a teacher would need throughout the year.</p> <p>Sanders – Also how to communicate with parents and how to handle situations within their school with teachers and students.</p>
	ECU Cooperating Teacher Training	Cowell	<p>We are participating in the Cooperative Teacher Training with ECU on July 12. Four teachers will be attending the training to become a cooperative teacher.</p> <p><u>We are trying to increase our number of teachers who are able to receive student teachers from ECU.</u></p> <p>ECU has put most of the new guidelines in effect for their cooperating teachers.</p>
	Summer Mentor Training	Cowell	<p><u>Summer Mentor Training will be on August 4.</u> We have invited Sonya Rinehart, Northeast Facilitator to work with the mentors.</p> <p>We have about 21 teachers that have signed up so far.</p>
	Differentiated Coaching	Cowell/Pauley	<p>Elementary – We have met with all the principals and priority schools. We have a plan for each school. We are working in the schools every week with teachers.</p> <p>All three schools have different needs and learning styles. We let teachers know we are here to support them.</p> <p>Pauley – Secondary – We have met with principals and kept an open line of communication with the schools. Once we did the interview with the teachers, we told them we were there in a non-evaluative role. We are building relationships and trust with teachers to further assist them.</p> <p>Teachers have different learning styles so how you approach people really matters.</p> <p>We are all communicating with and supporting teachers.</p>
	Summer Reading Camp	Austin	<u>Criteria for Summer Reading Camp</u>

			<ul style="list-style-type: none"> • RtA 3rd grade, pass EOG or another “Good Cause Exemptions”; • 2nd grade – mClass TRC Level L or lower; • 1st grade (updated 3/3/16). Priority goes to DIBELS composite score “red or yellow”. • Grades 1 and 2 students are optional • 3rd grade students are also optional but if they chose not to attend then they have two options: Return on July 28th to take the RtA retest or go into a transition 4th grade class. <p>Sara and Caren are visiting schools during their staff meetings and sharing a PowerPoint about Summer Reading Camp to recruit teachers to work.</p> <p>We are working to provide breakfast and lunch for all students.</p> <p><u>The curriculum will be:</u></p> <ul style="list-style-type: none"> • Reader Theatre Kits • Scholastic Level Reader kits • Grade 3 – Seeds on Science
	Kindergarten Registration	Austin	<p><u>Dates for Kindergarten Registration are April 19-21st.</u></p> <ul style="list-style-type: none"> • New informational brochure • Packets will be available for all schools • Kindergarten registration is available online
	ELA Resources	Pauley	<p>ELA resources for middle school. We have put together thematic units for 6-8th. They are on grade level.</p> <p>We are focusing on the text complexity map. Teachers will have a text complexity map indicating the Lexile was low; however the content and qualitative information is high.</p>
	District Wide Common Assessments	Cowell	<p>P.W. Moore is working on common assessments. They are using common assessment data for where they need to go and what students they need to pull for flexing.</p>

			<p>Teachers are looking at a whole grade level instead of specific classes. Teachers are using data to drive instruction.</p> <p>Lane - Middle Schools are talking about the same common assessment at both schools. They will work together on the Tuesday sessions.</p>
	AVID Tutors	Pauley	Trained tutors are hard to get for AVID. We have trained two and they will be in place this week.
	Benchmarks & Training	Pauley	Instructional Coaches and Program Services had School Net training in Dare county.
	SIP Reviews	Hawkins	<p>We went to each school. The schools shared where they were with their school improvement plans, what their goals were, and strategies. The schools self-assessed and shared where they thought they were and what they still need to do.</p> <p>We provided feedback – we gave a few commendations and recommendations. We heard a lot of the same things across the district. It was a good process.</p>
	BT Process	Lane	<p><u>We are working on getting the teachers in schools a lot sooner and give support at the school level.</u></p> <p>We were trained by Sonya Rinehart so we could do NEECES training face-to-face as well as use modules that are available online. We have documentation on file on teachers who were trained.</p> <p>We work with Sonya Rinehart and Pitt County Schools. We work closely with them to modify our BT program.</p>
	Burroughs Welcome Grant	Lane	We forwarded information on grants out to the schools. RRMS has received \$5000.00 for a Robotics grant for their STEM program.
	NASA Stem Summer Camp	Lane	<u>We are communicating with ECSU for a week long STEM Summer Camp.</u> We have sent them quotes for food and transportation for 40 kids for a week during the summer.

	BT Induction	Lane	BT Induction will be the 2nd week in August. The Program Services team will be a part of this as well as Sonya Rinehart. We have networked with ECU with the possibility of professors providing Professional Development.
	Live Binders	Lane	Live Binders - We have received feedback from teachers where they have gone to the live binders and used the resources in their classrooms. We have added live binders for mentors and new teachers. We have made all the forms and documentation available online so teachers can download.
	Team News or Concerns		Welcome Amber Godfrey to our team. Austin – Formative Assessment Pilot began February 29. Lane – ECU is offering free technology PD. I sent out the schedule for March and April. ECU is having an “Unconference” workshop on Saturday – you will receive technology CEU credit. Sawyer – ECPPS is hosting a “Tour of Schools” on March 10 th .
	Other		James-Davis – On March 14-15 the Army STEM Interactive Semi will visit both high schools. Sanders – Success is like a snowball ... it takes momentum to build and the more you roll in right direction the bigger it gets.