

**Program Services Meeting Agenda**

**November 10, 2015**

**Present:** Cartner, Sanders, Davenport, R. Harris, Ewers, James-Davis, Austin, Pauley, Lane, Sawyer, Hawkins, J. Harris, Strecker

<b>Item</b>	<b>Leader</b>	<b>Notes</b>
Regional C & I Updates	Sanders	<p>Standards Review: There is talk about possible changes in ELA and math. A direction is going to be agreed upon but first there will have to be a standard, professional development and then assessments. Common core is not going away.</p> <p>DPI is looking into math curriculum. There are concerns across the state of North Carolina because middle schools have not done well.</p> <p>Jennifer Hawkins is with a group of teachers at Math PD today. There were 100 slots available for math training and we took 17 of them. The district wanted to get a jump on math curriculum for middle school. There is a big push for telling time in Roman Numerals. The legislature keeps bringing this up.</p> <p>Proof of concept study: We are not the first cohort or in the pilot. Teachers like it because they are shorter than end of grade tests and it gives very specific feedback to the teachers. The feedback is available for one month after test is given. Very favorable comments.</p> <p>MTSS – There are four cohorts at this point. The state is combining RTI and PBIS which will require training. If you need to know more about MTSS, please see the training documents on Wiki. The schools that are in the cohort said they don't want to over identify students and this seems to be what is happening.</p> <p>There will be no waivers for ASW, final exams and growth at this point.</p>

		<p>We talked a lot about technology in the regional meeting. We discussed one to one, which is good but we were cautioned by some counties not to let the focus be on just the tool.</p> <p>We need to continue to focus on the content because you will get better results. Tracy Weeks from NCDPI talked about using the same device vs. not buying all the same and using different devices.</p> <p>Licensure renewal: ten hours equal 1 CEU credit. There is some leeway at the district level. Instead of just seat time it could be a demonstration, like earning a badge. For example: if you take a technology class you could create something and use it in your classroom to get credit. We are going to establish a committee to work on guidelines.</p> <p>First and second grade reading camp – more to come.</p> <p>Principal Ready is coming December 1<sup>st</sup>. The focus is going to be on coaching. They also know they need to offer more support for the assistant principals.</p> <p>Paul Marshall and EVAAS in hand by Thanksgiving – standard 6.</p> <p>Training events seem to be moving more toward Greenville and Johnston county because of the regions. We are working on getting some things closer to us.</p> <p>Tracy asked if there was going to be additional funding for summer reading camp – there was no mention of more funding.</p>
<p>Leadership Academy Alumni</p>	<p>Pauley</p>	<p>Schlechy and Leadership Academy: I have a list from very first Leadership Academy until now. People who have left, still in the district or in a leadership role.</p> <p>We have 100 people who have been in Leadership Academy - 81 percent are still in the district (64 current and 17 have taken leadership roles) and 19 percent either retired or left the district.</p>

		<p>The Academy promotes design vs planning focus on engagement, builds on preliminary training like Working on the Work.</p> <p>Amy Fyffe and Christy Pauley were trained as district level facilitators.</p>
<p>Update Tuesday Afternoon sessions</p>	<p>Elementary/ Secondary</p>	<p>Tuesday Elementary Grade Level Sessions – we have focused on data and how it should guide your instruction.</p> <p>K-3 teachers were shown the Read to Achieve Livebinder, Mclass report pages, small group and item advisor tabs for individual student progress (to find the student gaps in reading).</p> <p>Reminders about Progress Monitoring and Benchmarking were reiterated.</p> <p>Instructional resources such as the NC Amplify site, DPI livebinders and ELA Porta portal were mentioned as well.</p> <p>Meeting with grades 4-5 today. At this meeting, we will dig deeper into their benchmark data to look for strengths and areas of weaknesses, share resources and what’s working, etc.</p> <p>Teachers were given the quote from Monday Morning Leadership “When you write things down, you commit to doing them.” Coaches shared their own personal commitment and teachers were given the opportunity to write one personal commitment for the year on index cards. Cards were collected for a later display.</p> <p>Kelly is looking into social studies and science materials.</p> <p>Abbey Whitford will be here on Monday. We have invited two K – 1<sup>st</sup> grade teachers from each school. The focus will be to work on getting children to write 6-8 sentences this year. Tuesday we have the regional K-3 formative assessment folks coming back to work with Kindergarten teachers.</p> <p>Lane – we have an agreement on what should be taught and in what order. We are</p>

		<p>getting ready to transition to the “how” and dig into the standards.</p> <p>Teachers have done a lot of hard work in a short amount of time.</p> <p>We are at a point to meet with Renee to design benchmarks for everyone. The feedback has been very positive. Teachers are staying late and working beyond time.</p>
October 29 PD feedback	Elementary/ Secondary	<p>Kelly: October PD for elementary was a success. We took a lot of feedback from the September session and gave teachers more time. A lot of the feedback said it was the best PD ever at ECPPS.</p> <p>We asked teachers for 3 statements about the content and 2 statements about the structure of the PD.</p> <p>Bert: October PD was successful for secondary. Teachers were mixed on the expert presenters. Teachers were great stepping up to present and show leadership in the schools.</p>
School Visits	Elementary Secondary	<p>Elementary coaches have been visiting the schools and customizing the needs of principals and teachers. We meet with principal first and see how they want us to be most beneficial in the school. We do walk troughs, observations, give immediate feedback based on the four questions, offer resources, and mentoring.</p> <p>We have come back for half day sessions at a request from a principal for some additional work with a new teacher in math. The staff loves to see us there, we try to be non-threatening, assist in mentoring coaches, leave stickie notes of something positive, highlight some ideas from our newsletter or talk with teachers about best practices and what we’ve seen throughout our visits. We also collaborate on the feedback together as a team and send this out to principal and teacher.</p> <p>Secondary coaches put together a spread sheet for each school which includes every teacher and dates to see where we are missing teacher contacts.</p> <p>We have completed 90 visits to classrooms and have provided feedback to all ninety.</p>

	<p>We are also providing feedback from the four questions together as a group. For example, what did we see that matches those questions that are actionable for teachers to move on?</p>
<p>Other</p>	<p>Lisa shared information about MTSS – Lisa is talking with different teams: IEP chairs, Edgewood staff and counselors who was on the MTSS team in the past. It has been presented as an optional thing in the past.</p> <p>MTSS is not optional.</p> <p>By 2020, we will not have a 15pt discrepancies model for qualifying students as EC.</p> <p>We have to be taking strides to prepare to make sure we are doing PBIS which is the behavioral piece and RTI is the instructional/academic piece.</p> <p>Regular Classroom teachers have to drive MTSS.</p> <p>We need to make sure were looking at school representation at elementary and secondary levels with PBIS. Our school psychologists need to be doing more than just testing.</p> <p>Kim shared that here will be a two day PBIS training in June for those who did not have module 1 or 2 at ECSU.</p> <p>Lisa - DPI sent out a memo last January for all the districts to submit a response. The survey was to take a self-assessment on where we are as a district with PBIS and RTI and what the targeted needs are for each school.</p> <p>Joanne – Teachers can go to Wiki Central to learn about MTSS and review the problem solving process. This begins at the school level – you have to have school structure in place. If done correctly you will see a difference in student growth. Students who are having problems academically are the same ones having behavior issues.</p>

Tracy - Reading Foundations. There has been some confusion in the past about schools paying subs for Reading Foundations.

One of the questions in the TAC minutes is professional development for classroom teachers. We have 4-5 people in Reading Foundations now. Michelle Clark is offering Reading Foundations again in January. Title I will pay for one slot per school for Reading Foundation 5-day training.

We have to renew next year and DPI has changed a lot of what goes in Reading Foundations. All the folks in the district who have gone through Reading Foundations will have to go through it again for the updates. Reading Foundations is expensive, Michelle covers the materials and sub cost is about \$600 for five days.

Joanne – We will reassess this in January when we see what the ELA standards are from the state.

Dr. Cartner - Thank you for your work, it's been a good week. Tomorrow marks the beginning of the chopped up 2<sup>nd</sup> quarter. Be more conscious about stress on teachers from now until new year as well as students.

Dr. Cartner – The joint meeting with the Board of Commissioners and BOE was a positive meeting. It was a productive meeting. Taking small steps to build relationships with them. Our next meeting is in January. We will work on the budget in March and April. Commissioners asked a lot of questions about our system and we were able to answer factually.

Dr. Cartner – remind folks that we are posting these minutes.