

Program Services Meeting Agenda

January 12, 2016

Present: Cartner, Sanders, Hawkins, Davenport, Cowell, Pauley, Whitehurst, Lane, James-Davis, Ewers, Cowell

Time	Item	Leader	Notes
10:30	Learning Focused Dates Weds. Awards Ceremony 2 nd Semester Strategies	Sanders	<p>Max Thompson will be here for the 3rd session of Learning Focused on February 4th.</p> <p>ECPPS was recognized at the State Board Award’s Ceremony on January 7th. We were one of 2 school systems recognized in the state of NC. Over the course of 3 year’s we have increased our growth of AP test takers by 11 percent. The district increased annual growth by 1 percent for students scoring a 3 plus on the exam and 1 percent growth percentage of African American, Hispanic, and Native American students.</p> <p>Second semester strategies – We are benchmarking and will be meeting with principals. We have asked for input from teachers and the results will be shared with principals to plan for second semester.</p> <p>Instructional coaches may be asked to work one on one with specific teachers, or going to a school at the last minute. Principals are giving us feedback on what they need from us.</p> <p>We are doing some individualized coaching in secondary. We are going to the high schools and do walk-throughs in high content areas such as Biology, English and Math I.</p> <p>We are doing individualized coaching at RRMS and ECMS. We will do intensive lesson planning with teachers selected by principals.</p> <p>We are doing intensive coaching at the elementary level with teachers selected by principals. We are looking at lesson plans and student data in grades 3-5. We are also going to use weekly common assessments.</p> <p>Academic Standards Review committee – suggested we go back to Algebra I, Geometry and Algebra II. We are looking into the best practices for teaching math whether it’s integrated or not, how you build skill, fluency and operations.</p>

			<p>The district is purchasing Accessible Mathematics books for middle school. We have found there are some gaps in elementary school before they get to middle school.</p> <p>We are looking into some transition time over the summer for 6th graders.</p>
10:45	EC teachers supporting the general education curriculum	Ewers	<p>We need to deliver the same message from the regular classroom to EC standpoint.</p> <p>We need to make sure EC students have access to the general grade level curriculum and what that truly means.</p> <p>Teachers need to be identifying and discussing the skill deficient that keeps the student from being able to access grade level curriculum.</p> <p>Where the difficulty lies with the EC staff – EC teachers write IEPs and they are in compliance, and their annual goals are aligned with performance. EC teachers need to work on developing goals based on what the student is expected to do in the grade level content. EC teachers need to know how to write a goal that is related to a skill deficit.</p> <p>When we have to pull a student out for EC time - saying no to Gen Ed time whether it's an elective, career tech or Gen Ed - we have to have a solid ground for doing so.</p>
11:00	Updates: Dual Enrollment Career & College Promise ECPPS guidelines for CCP	James-Davis	<p>Career and College Promise – Will share this with the board at the retreat on Thursday. This has been around since July 2012. It used to be called dual enrollment.</p> <p>Students can enroll in 3 pathways and this is an agreement with colleges in the state of NC. The College Transfer Pathway, Career and Technical Education Pathway and Cooperative Innovative High School - ECPPS does not have an early college.</p> <p>Listed are the eligibility requirements. Most students must have a 3.0; if not the principal has to approve. CTE pathway is a little different.</p> <p>Sanders – we are pulling the students who are eligible to take part in dual enrollment to let them know this is an opportunity. We want to make contact with students and parents.</p>

			<p>James-Davis - COA does goes out each semester and talk to students and they also provide posters. Students also have to pass the ACT. The district provides textbooks for students.</p> <p>We are going to explore the option of leasing the book.</p> <p>James-Davis – tuition and fees are waived for students enrolled at COA.</p> <p>James – we are headed in the right direction. We have a lot of students who can take advantage of CCP. We have to do a better job of getting students to take courses.</p> <p>James-Davis – You have to be a junior to start the CCP. I have worked with them and developed some guidelines along with an agreement page. These will be posted on the website. Frist class started last Friday.</p>
11:15	<p>Updates: 6th Grade ELA Curriculum Writing Session</p> <p>Max Thompson PD Modules</p> <p>Class Rank & Course Catalog</p> <p>Chowan MS Visit</p>	Secondary Coaches	<p>Pauley - research using EVAAS – found two middle schools have similar demographics as ours. I contacted both schools to see what they are doing in ELA. One school shared a skeleton pacing guide for 6th grade for ELA. The other school shared some best practices.</p> <p>We are working with a team of teachers from both middle schools on writing 6th grade curriculum. By the time we were finished with the first work session we had laid out all the standards that were left for the 9 weeks, and identified power standards for 6th grade ELA.</p> <p>We are meeting tomorrow to dig deeper into the standards. You build your curriculum from the standards. We will have something in place for 3rd nine weeks.</p> <p>Sanders – Christy did a graph and we found that teachers were not using grade level materials. Sara and Caron have met with these teachers to look at standards and what they mean. We have a good handle on 6th grade as to where we need to go. Christy is working with these teachers and they are excited!!</p> <p>Sanders - Striving for success without hard work is like trying to harvest when you haven't planted. It has not been easy.</p>

Lane – Buy in from the majority of teachers have been great.

Lane – Max Thompson – differentiated coaching. District level staff want to frontload to help schools as they are given the information. District staff have signed up for three online modules in order to help schools.

Davenport – Sara and Caron have signed up for the writing modules through Learning-Focused.

Hawkins – class rank – Val/Sal is named before school year ends usually at senior awards night. We proposed this year to run it through end of school year. We will survey parents via School Connect.

Upcoming freshmen will be on a 10 pt. grading scale. There is no differentiation from a 90-100. Most 9th graders will have the same GPA and you could end up with several Val/Sal. We are looking at moving toward summa cum laude and magna cum laude and eventually phasing out Val/Sal.

Pauley – Merging course catalog. Both high schools worked great together. We talked about course sequencing and streamline across the district with the exception of social studies.

PCHS had set up a February meeting with ECMS to start registration. ECMS agreed to push back their registration to March until course catalog is ready. March 1 is our deadline for the district course catalog.

Hawkins – The middle school principals, Sara, Caron, Christy and I visited Chowan middle school on December 15th. Their home base is a 30 minute block intervention time.

The school uses:

- Educator’s handbook to track discipline referrals.
- Walk-throughs digitally
- MTSS is a newly formed team – they gave us a referral.
- 30 minute block is at the beginning of the day (ECMS and RRMS is also at the beginning of the day.)
- They are one-to-one so every student has an iPad.

			<p>Planning:</p> <ul style="list-style-type: none"> ○ First period – we did walk-throughs and a question and answer time. ○ PLCs – Monday and Friday – full planning time ○ Tuesday - 1/2 planning with team ○ Wednesday – 1/2 curriculum partner planning ○ Thursday – 1/2 grade level planning <p>It is very similar to what we have in place. They use technology a lot.</p>
11:30	New Teacher Survey	Lane/C Cowell	<p>Lane – Kelly and I have designed this survey and every nine weeks we send this out to BT level 1, 2, and 3 teachers. The results came back and they were very similar in elementary and secondary.</p> <ul style="list-style-type: none"> ○ more technology ○ building relationships involving parents and families ○ more about how students learn ex. learning styles ○ working with a colleague ex: PLCs <p>Really good information to differentiate our professional development and especially for the new teachers coming in and the beginning teachers orientation to help front load them with some of these things that all of our new teachers are saying they need.</p> <p>Student teacher orientation is next week. We have 3 elementary and 2 secondary. We placed them all with teachers who met growth or received a rating of accomplished.</p> <p>Lane – Being a mentor is a duty that is assigned and part of your evaluation process being a teacher leader. We are one of the few districts that have been paying mentors. It ends this year and we explain this to them and it is in writing.</p> <p>Cowell - Principals should state this is a leadership opportunity.</p>
11:45	Update: K-3 Formative Assessment	Elementary Coaches	<p>Cowell - Rachel Benton is our teacher representative. We have formed a building information team and a district team. We were given 3 options for our start date.</p> <p>The district team decided to start February 15 with the pilot.</p>

			Cowell - We are much further along than most districts. Sanders – The pilot process will be worth what we have done in the district.
	Other		Ewers – Dr. Cartner when will the school calendar be address? Dr. Cartner stated in the February meeting.