

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
June 19, 2017

The Elizabeth City-Pasquotank Board of Education met on Monday, June 19, 2017, for the purpose of holding Committee Meetings. The Committee Meetings were called to order by Chair Sharon Warden at 2:00 p.m. and were held in the Board Room of the Administration Building.

I. Global Citizens and Healthy Students Committee

Committee Members Present: Virginia Houston (Chair); Pam Pureza,

Other Board Members Present: Dr. Denauvo Robinson, Walter Jolly, Sharon Warden, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Tracy Davenport, Jennifer Hawkins

Mr. Steve Lassiter presented the recommendation to allow sixth (6th) grade students to participate in interscholastic athletics, with the exception of football. Sentara Health Athletic Trainers (April Johnson and Meg Minori) were on hand to discuss the recommendation. They discussed possible areas of concern which included: staffing based on increased number of students; differences in concussion/return to play protocols for younger students; trainers/training; etc. Board members discussed the recommendation and asked questions about the concerns shared. Ms. Johnson and Ms. Minori indicated they had no particular concerns with approving the recommendation.

The recommendation to allow 6th grade students to participate in interscholastic athletics, with the exception of football, will be placed on the consent agenda for June 29, 2017.

The following were presented and were recommended for placement on the June 29th Consent Agenda:

- 3410 – Testing and Assessment Program (revised)
- 3420 – Student Promotion and Accountability (revised)
- 3470/4305 – Alternative Learning Programs/Schools (revised)
- 4125 – Homeless Students (revised)
- 4150 – School Assignment (revised)
- 4155 – Assignment to Classes (revised)

II. Personalized Education Committee

Committee Members Present: Walter Jolly (Chair), Sharon Warden, Dr. Denauvo Robinson

Other Board Members Present: Virginia Houston, Pam Pureza, Dr. Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Tracy Davenport, Jennifer Hawkins

Jennifer Hawkins, Director of Testing/Accountability, provided a preliminary update on the 2016-17 end of grade and end of course testing. She informed board members that the information is not official at this time and will be released publicly after it is certified by the State Board of Education.

The following NCSBA Spring Policy Updates were presented and recommended for placement on the June 29th Consent Agenda:

1310/4002 – Parental Involvement
1320/3560 – Title I Parent and Family Engagement
3640/5130 – Student Voter Registration and PreRegistration
4250/5075/7316 – NC Address Confidentiality Program
4700 – Student Records
6140 – Student Wellness

III. Financial, Business and Technology Systems Committee

Committee Members Present: Dr. Denauvo Robinson, Virginia Houston, Sharon Warden

Other Board Members Present: Walter Jolly, Pam Pureza, Sheila Williams

Staff Present: Dr. Larry Cartner, Steve Lassiter, Dr. Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Tracy Davenport, Jennifer Hawkins

The following items were presented for information:

- Monthly Building Report
- Monthly Maintenance Report & Monthly Roof Inspection
- HR & Auxiliary Services Updates

The following were presented and recommended for placement on the June 29th Consent Agenda:

1. Revised 2017-18 Board Meeting Schedule
2. Policy Updates
 - 1310/4002 – Parental Involvement
 - 1320/3560 – Title I Parent and Family Engagement
 - 3640/5130 – Student Voter Registration and PreRegistration
 - 4250/5075/7316 – NC Address Confidentiality Program
 - 4700 – Student Records
 - 6140 – Student Wellness
 - 6220 – Operation of School Nutrition Services
3. Rollover of School Nutrition Department Bids for 2017-18
4. Early College Memorandum of Understanding (revised)
5. Approval to Establish Elizabeth City Pasquotank Early College Bank Account

6. 2017-18 Interim Budget Resolution
7. Superintendent Year-End Budget Amendment Authority
8. 2017-18 Local Budget (CEF/COF)

IV. Excellent Educators

Committee Members Present: Pam Pureza (Chair), Sheila Williams, Walter Jolly and Sharon Warden

Other Board Members Present: Virginia Houston, Dr. Denauvo Robinson

Staff Present: Dr. Larry Cartner, Steve Lassiter, Joanne Sanders, Andrew Cox, Tammy Sawyer, Amber Godfrey, Tracy Davenport, Jennifer Hawkins

The following NCSBA Spring Policy Update was presented and recommended for placement on the June 29th Consent Agenda:

Policy 7930 – Professional Employees: Demotion and Dismissal

Closed Session

A motion was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried to go into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by NC General Statute 143-318.11(a)(6).

Upon the board's motion to enter closed session, staff and guests exited the board room. Dr. Cartner and Mr. Lassiter remained.

During the closed session for "Excellent Educators," Board members reviewed resignations, elections, reassignments, leaves of absence, extended employment, Summer Reading Camp 2017, non-renewal and discussed personnel matters.

A motion to come out of closed session was made by Virginia Houston, seconded by Walter Jolly, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session.

Following closed session, members agreed to place the following on the June 29th consent agenda for approval:

- Resignations (information only)
- Elections
- Reassignments
- Leaves of Absence
- Extended Employment 2017
- Summer Reading Camp 2017
- Non-Renewal

The meeting adjourned at 4:52 p.m.