

Leadership Team Meeting
April 25, 2018
College of the Albemarle

Present:

Austin
 Campbell
 Cartner
 Cobb
 Cowell
 Cox
 Davenport
 Drew

English
 Flach
 Floyd, F.
 Floyd, T.
 Fonville
 Fyffe
 Godfrey
 Hawkins, J.

Hawkins, M.
 James-Davis
 Jones
 Lane
 Pauley
 Pullet
 Reid
 Sanders

Sawyer
 Thompson
 Waples
 White
 Whitehurst
 Worrell
 Slade

Item	Notes
Good News Report	<p>The following “Good News” information was shared:</p> <p>Drew reported that PST members (Pauley, Cowell and Whitehurst) worked with his Grades 3-5 teachers on collaborative study groups and did a great job explaining and introducing effective methods.</p> <p>Reid reported on shadowing a fellow principal, new 5th grade & PE teachers , NHS Senior students visit with 5th graders and PST team members (Whitehurst & Cowell) working with the 5th grade team to create a fantastic science plan.</p> <p>Cobb reported that the WES cheerleaders won the cheering competition this year.</p> <p>NC First Lady (Kristen Cooper) will be visiting Sheep-Harney Elementary School on Wednesday, May 2nd.</p>
NC Self-Assessment of MTSS	<p>James-Davis discussed the NC Self-Assessment of MTSS due to her on May 10.</p> <p>Pauley discussed the mandatory implementation in 2020 for identifying EC students. She shared that the team is working on 3 different plans (universal screening, defining core and intervention matrix) that will show the big picture of</p>

	<p>the district’s work. The plans will be shared with the District MTSS when they are completed.</p>
<p>Finance Update</p>	<p>Cox provided a Finance Update and discussed:</p> <ul style="list-style-type: none"> • Deadline for POs (deadline was April 15th but will allow those that have contacted him about an extension to submit by end of this week) • Budget Transfers (please submit if a PO caused a line item to be negative) • Copier Charges (if over budget, do a transfer to cover or pay with school level funds) • Federal Fiscal Monitoring Visit identified an issue regarding hotel prepayment (receipts will be required upon return from trips if prepayment was made) • Catalogs (he attended a conference recently and has catalogs on school planners and sports equipment if anyone is interested) • Online Payment (he requested feedback on interest in school level online payment)
<p>Tech in 10</p>	<p>Godfrey provided information on ADOBE SPARK! Teachers and students are able to use the program free of charge. She is in the process of investigating features to determine how to integrate with the system. She shared a brief video to outline functions available in ADOBE SPARK.</p>
<p>Debrief from Gates County</p>	<p>Worrell shared information that was presented at a meeting in Gates County Schools by Dr. Joseph Erardi (former Superintendent in Sandy Hook).</p> <p>He shared a PowerPoint with the following information:</p> <p>School Safety: Lessons Learned From A Tragedy “A lesson is only learned if things change”</p> <p>Planning</p> <ul style="list-style-type: none"> • Local law enforcement should meet with LEA regularly • Superintendent, board, safety team need to know the plan • Plan needs to make sense, use drills to find gap analysis

	<ul style="list-style-type: none"> • What resources are needed to carry out plan • Superintendent (safety team) should own the plan • Plan should be in digital form for availability • All employees need to know the plan and how to respond (subs, contract employees, tutors, people who serve the school) • Plan should be SUSTAINABLE, REASONABLE, and MEANINGFUL • Hold meetings with stakeholders to discuss strategies (learn from staff and survey students) • Know who is on your campus at all times • Drills should be realistic and simulate event • REUNIFICATION – needs to be planned and practiced <p>Lessons Learned</p> <ul style="list-style-type: none"> • Everyone in the district played a part in becoming a mentor to students who needed support; from the superintendent to bus drivers and custodians • There is one law enforcement officer assigned to each school and know the ins/outs of the building • Schools where people were killed, the assailant went into a room that was not locked • Safety committees need to be developed that include principal, school nurse, custodian, staff member from every part of the building and anyone else deemed important • Open campuses need to figure out a plan • Know everyone that is in your building at all times; contractors, maintenance crew, district staff, etc.
<p>School Culture Recharged – Chapters 14-16</p>	<p>Simona White reviewed School Culture Recharged (Chapters 14-16). She discussed (1) Culture; (2) Problem; (3) Morale and conducted group activities and closed with a 3-2-1 homework assignment.</p>
<p>Superintendent’s</p>	<p>Dr. Cartner asked everyone to think about the two books used for book study this</p>

<p>Update</p>	<p>year and why they were chosen. He reminded members that in July 2017 he had discussed culture always trumps strategy and until we build culture we won't see results. The difference between culture and morale is how important the "self" part of the puzzle is. He encourage principals to do a critical assessment of their building – think about why we used these books and what they are going to do with them.</p> <p>Dr. Cartner reported that the last couple of months have been interesting with lots of "opportunities" in both the student and adult world. He shared that the Board is in the process of adopting a 2018-19 Local Budget to present to the Board of Commissioners and that the budget will include some significant capital needs.</p> <p>Dr. Cartner reminded principals that CANVAS will be part of their closing summative evaluation this year and they should have their evidence prepared.</p> <p>Dr. Cartner reminded principals to have a plan for end-of-year learning opportunities following end-of-grade testing.</p> <p>Dr. Cartner reported that in a recent meeting with law enforcement officers it was shared that there has been a significant uptick in juvenile crime in the community. He encouraged principals to be observant and notify SROs of any suspicious activity.</p> <p>Davenport shared that Superintendent Academic Team Awards programs begin next week – they will be held in the ECSU Fine Arts Building and will begin promptly at 6:00 p.m. each evening (May 3, 7 and 9).</p>
<p>Last Word and Pass the Bell</p>	<p>James-Davis passed the leadership bell to Sawyer & Thompson.</p>
<p>Adjournment & Closing Comments</p>	<p>Dr. Cartner told the group they are all helping our kids and he is proud of the efforts they are making. He looks forward to great things as the district moves forward.</p> <p>Dr. Cartner shared a story about an interesting picture he saw recently – a king</p>

cobra was on the ground and an eagle was getting ready to grasp it. He commented that on the ground the king cobra is a fearsome animal and that by scooping it up, the eagle took away its environment where he could be deadly – in the air the king cobra has nothing to bounce off of and cannot crawl or coil. He closed by asking principals to think about the things they need to take away from their environment so they can be the eagle.

Adjourned at 9:45 a.m.