

**Directors' Meeting Agenda**  
**11.3.15 – 10:30 a.m.**

**Present:**

<i>Cartner</i>	<i>Cowell</i>	<i>Harris, J.</i>	<i>Heath</i>	<i>Parker</i>	<i>Strecker</i>
<i>Meiggs</i>	<i>Davenport</i>	<i>Harris,R.</i>	<i>James-Davis</i>	<i>Pauley</i>	<i>Thompson</i>
<i>Sanders</i>	<i>Ewers</i>	<i>Hawkins</i>	<i>Lane</i>	<i>Sawyer</i>	<i>Whitehurst</i>

<b>Item</b>	<b>Leader</b>	<b>Notes</b>
Mission, Vision, Goals Update	Cartner	<p>Dr. Cartner updated directors on the Board's progress in developing a vision statement, mission statement and goals.</p> <p>The Board has met twice and is scheduled to meet again on 11/23/15 to finalize the process. They will move quickly into the strategic planning process with a goal of having a five-year plan completed by the end of February/first of March.</p> <p>The strategic plan will be used in presenting the local budget request to the Pasquotank County Board of Commissioners. Dr. Cartner indicated the Board has worked hard and wrestled significant questions. He indicated the goals of the EC-P BOE will need to be aligned with the State BOE goals.</p> <p>Dr. Cartner explained that developing the vision, mission and goals is the task of the Board and that was why all directors were not invited to join the process. He indicated they were welcomed to attend meetings.</p>
Budget Process Update	Cartner	<p>Dr. Cartner updated directors on the 2016-17 budget process. He plans to ask principals to submit requests for Current Expense Funds (local funding) before Christmas Break and directors will submit requests shortly thereafter. He urged directors to begin thinking about needs.</p> <p>Dr. Cartner indicated the document will be a work in progress from December to February and will be shared publicly in March/April. He will review budget requests with senior leadership. He encouraged directors to prioritize their needs. He discussed the need to submit a reasonable request to the Board of Commissioners.</p>

<p>Team Concerns</p>	<p>Ewers shared that she received positive feedback from the EC Professional Development held on 10/29/15.</p> <p>Lane shared that evaluations are still coming in for the PD day, but that so far the feedback is overwhelmingly positive and he has received actionable feedback.</p> <p>Sanders commended the Program Services Team for PD sessions that worked like a well-oiled machine. She indicated that some feedback indicated teachers “want time in classrooms” and that was not within the control of PST. Dr. Cartner shared that we would soon have a document indicating percentages by school of teachers who used the work day following the PD day to work in their classrooms. That was the intent of October 30. The report will be shared with the TAC and with principals.</p> <p>Hawkins reported that a DPI Presenter commended the staff for the conference format of the PD.</p> <p>There was group discussion about lunch for PD days – extending the time allowed or providing items for purchase.</p> <p>J. Harris reported that Cindy Jennings (WES media coordinator) and Jennifer Kresicki (CES media coordinator) have received NBPTS renewal.</p> <p>Dr. Cartner took the opportunity to welcome James-Davis to the group.</p> <p>James-Davis reported on her meeting with CTE staff on the PD day. She also thanked everyone for making her feel welcome and providing help.</p>
	<p>Adjourned at 10:53 a.m.</p>