

## ***Directors Meeting Agenda***

***August 18, 2015***

***Present: Cartner, Meiggs, Sanders, Stevens, J. Harris, R. Harris, T. Sawyer, Heath, Pauley, Austin, Davenport, Parker, Ewers, Strecker, Hale (arrived 10:50)***

<b><i>Time</i></b>	<b><i>Item</i></b>	<b><i>Leader</i></b>	<b><i>Notes</i></b>
10:30	Agenda Overview	L. Cartner	Dr. Cartner opened the meeting and reviewed the agenda.
10:35	First Day of School – Assignment Choice	L. Cartner	Dr. Cartner discussed directors being assigned to schools for the first day – the goal would be to serve as an extra set of hands as needed. He recommended that individuals stay as long as their assistance was needed.
10:40	Agenda Items for Leadership Team of 8/26 due on 8/21	L. Cartner	<p>Dr. Cartner indicated that the agenda for the 8/26/15 Leadership Team Meeting would be light. He hopes to keep the meeting to 2 hours. He indicated directors should get agenda items to him by the close of business on 8/21/15.</p> <p>Dr. Cartner encouraged the Program Services Team and Directors to think about including items on the agenda that principals need to know. He stressed that as the year goes by, “directors” should be developing a large part of the agenda.</p> <p>Meiggs asked when professional development for principals would begin at the Leadership Team Meetings.</p> <p>Dr. Cartner indicated that beginning in September the Leadership Team meeting agenda would consist of “administrivia” in the mornings and the afternoons would be devoted to training targeted for principals (ex. EVAAS). Light breakfast and lunch will be provided by the Child Nutrition Department.</p>

			Discussion was held regarding Professional Development opportunities that could be held on two full days and two early release days that will be recommended for calendar revision in the 2015-16 school calendar. The two full days will be for curriculum and instruction led by district personnel for all certified staff across the district. The two early release days will be for school use. Meiggs discussed scheduling “ASW” training for “connect” staff. Stevens discussed training for CTE staff. Sanders asked everyone to let her, Pauley, and Austin know of recommendations.
	Agenda Items for BOE Meeting of 8/24 due by close of business today	L. Cartner	Dr. Cartner reminded everyone that items to be placed on the Board of Education Meeting Agenda for 8/24/15 should be submitted to him by the close of business today (8/18/15). He reviewed the process for requesting items to be placed board meeting agendas.
	Agenda items for this meeting	L. Cartner	Dr. Cartner encouraged everyone to “take the initiative” and get items to him for meetings.
10:45	Revision of Calendar for PD	J. Sanders	<p>Sanders discussed proposed changes to the 2015-16 school calendar  --September 28 &amp; October 29 as full days for curriculum and instruction professional development – contact her, Pauley or Austin with topics  --2 early release days (tentative suggestion of January 24 (may change) &amp; April 28) for school designed professional development</p> <p>Dr. Cartner reviewed the need to look at strategically scheduling the days. He also indicated the 2016-17 calendar will be designed to build time for professional development – teachers are asking for it.</p>
10:50	Team Reports/Concerns		<p>Sawyer shared that at a recent PMCE meeting the topic of “Lunch Buddies” was discussed. She encouraged directors to consider visiting schools for lunch at schools. Dr. Cartner indicated it would be beneficial to staff and students to do this.</p> <p>Ewers thanked everyone for support as she joined the Team.</p>

			<p>Dr. Cartner welcomed those that were attending for the first time.</p> <p>Hale provided an update on a Legislative Webinar he attended on 8/17/15. Information was shared on:</p> <ul style="list-style-type: none"><li>--State Continuing Budget Resolution (in effect until 8-31-15); possible additional CR will be adopted or will extend through June 30, 2016</li><li>--Driver Education Funding</li><li>--Teacher Assistant Funding Issues</li><li>-- Senate &amp; House Bills to Monitor (HB 334, SB 607; SB 315; SB 95; SB 456)h</li><li>--He encouraged individuals to contact their representatives regarding budget issues</li></ul> <p>Dr. Cartner briefly commented on the variety of bills currently being reviewed/considered.</p> <p>Dr. Cartner reminded the group that it would do no good for ECPPS to be combative regarding its approach to the Charter School opening in Pasquotank County – we have to let our work speak for itself. We have to stand on the merits of our work and take the high road.</p> <p>Pauley discussed “live binders” -- work is being done on gathering resources, assessment specifications, released tests and pacing guides – the “live binders” will be linked to the Curriculum &amp; Instruction link on the ECPPS website.</p> <p>Austin reported that required training for MClass Assessment is scheduled for 8/20/15. She also reported she is working on pacing guides, pacing guides, planning for professional development needs and meeting with principals to determine needs.</p> <p>Davenport reported she is working on the Title I budget, Title I plans (schools and district) will be linked to website.</p>
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