

**Directors' Meeting Agenda**  
**1.5.16 – 10:30 a.m.**

**Present:**

Cartner  
Austin  
Cowell  
Davenport

Ewers  
Hale  
Hawkins  
Heath

James-Davis  
Lane  
Meiggs  
Parker

Sanders  
Sawyer  
Thompson  
Whitehurst

<b>Leader</b>	<b>Notes</b>
Cartner	<p>Dr. Cartner discussed the current weather conditions (light snow) and explained he is monitoring the situation but did not anticipate releasing early. Emergency Management has provided information indicating the snow will end by noon.</p> <p>Dr. Cartner shared information regarding the process for developing the district's strategic plan as follows:</p> <ul style="list-style-type: none"> <li>• Invitations have been mailed to prospective Strategic Planning Task Force members</li> <li>• Process used to select individuals to invite</li> <li>• Each school will have a representative in some manner (parent or staff member)</li> <li>• He attempted to balance the group as much as possible by race/gender.</li> <li>• He would like to ultimately have 30-35 individuals on the SPTF.</li> <li>• Strategic Plan Community Forums are scheduled for January 19<sup>th</sup> (CES) &amp; 21<sup>st</sup> (NES). The meetings will begin at 7 p.m. <i>(Directors are welcomed to attend, but are not required to attend.)</i></li> <li>• SPTF Meetings are scheduled for February 3rd, February 23rd and March 1<sup>st</sup></li> <li>• SPTF Meetings will be organized around the 5 goals; Board members will chair each sub-committee and directors will be assigned to facilitate</li> </ul> <p>Dr. Cartner informed directors that a Board Retreat is scheduled for Thursday, January 14<sup>th</sup>, 8:30 a.m. at MidAtlantic Christian University. He will be emailing directors regarding presentations. Directors are welcomed to attend and observe but are not required to attend unless they are scheduled to present. He reviewed possible agenda items (current district initiatives; discussion regarding year-round schools; discipline/suspension data).</p>

	<p>Dr. Cartner discussed a community &amp; elected officials “tour of schools” he will be conducting in March. Community members and elected officials will spend the day in school (riding buses to sites, eat lunch in a school cafeteria, tour schools). Schools will be given an opportunity to showcase programs/initiatives. At the end of the day, the group will meet to re-cap what they saw/learned.</p> <p>Dr. Cartner shared that Meiggs is heading up a program to develop current Assistant Principals and individuals with administrative certification to build quality candidates for principal positions. 20 individuals will be invited to participate in the six full days of training. <i>(The concept that an assistant principalship guarantees a “principalship” is something that needs to be changed. Each leadership position is earned. The program will be designed to build leaders.)</i></p>
<p>Staff</p>	<p>Sanders reported that Program Services has lots going on (visits to schools, KEA Team Visit, math training, etc.) and everyone is getting back in swing following the Christmas break.</p> <p>Sanders and Pauley will be attending the State BOE special issues session on January 7<sup>th</sup> to accept recognition from the State BOE and the College Board as one of only two districts in NC to be named on the College Board’s 6<sup>th</sup> Annual District Honor Roll for increases in access to Advanced Placement Courses from 2013-15. ECPPS and Union County will be recognized for this honor. Dr. Cartner recognized and thanked Heath for his work on this achievement.</p> <p>There was discussion of the process/timelines for directors to submit budget information (due to Hale by end of January).</p> <p>Dr. Cartner encouraged directors to look at the big picture when submitting budget requests and emphasized the need to prioritize. He hopes to be able to provide funds for the top 3 items on each school/program request – however that may not be feasible.</p> <p>Dr. Cartner indicated he was pleased to see a recent article in The Daily Advance that indicated the Board of Commissioners is looking into funding for schools.</p>

Dr. Cartner discussed the budget process and indicated he will talk informally with the BOE in February and March and will present a proposed budget publicly in April. He plans to schedule meetings with principals in February to discuss staffing needs. Meiggs, Hale and Sanders will also attend the meetings. He shared that in all cases schools receive more teaching positions than they generate through state ADM. This does not mean we are overstaffed. It is just something that we need to recognize and pay attention to.

Dr. Cartner advised directors to be reasonable, but honest in requests and to think about what they need to make their program run for a year – students should come first, teachers should come next and Central Services should come third.

Lane asked if information was available regarding number of participants for new teacher induction. Meiggs indicated that historically it is between 20-30 and that she would have more information following receipt of “statements of intent” in March/April.

There was discussion regarding the Capital Budget. Dr. Cartner indicated it would be treated separately from current expense requests. Hale, Parker, Heath and Meiggs will work together to develop capital requests.

Ewers reported that all districts are currently going through LEA Self-Assessment for Ex. Ch. This will help DPI to target specific supports to individual LEAs. She will be sending invitations to participate. The self-assessment is geared toward improvement; supports alignment with curriculum and will help prioritize goals.

Meiggs reported that she will be conducting ASW training today and Thursday. She indicated directors are welcomed to attend and asked that if they had ideas, to please share with her. The meetings will be held in the PLC and will begin at 3:30 p.m.

The meeting adjourned at 11:15 a.m.