

Directors' Meeting Agenda
2.16.16 – 10:30 a.m.

Present:

Cartner
 Meiggs
 Sanders
 Davenport
 Ewers

Sawyer
 Austin
 James-Davis
 Heath
 Pauley

Lane
 Whitehurst
 Hawkins

Leader	Notes
Cartner	<p>Dr. Cartner opened meeting and thanked everyone for attending.</p> <p>Dr. Cartner shared an update on the 2016-17 Budget Process. He indicated he wants the process for developing the local request to be as transparent as possible. He plans to organize the budget request by categories (Personnel, Program, Technology, Operations, Transportation, Maintenance and Capital) in order to show the Board of Commissioners items that are contingent upon local funding.</p> <p>Dr. Cartner discussed requests submitted by principals that were “honest” requests, but not necessarily “realistic” requests. He has gone through the items submitted and has sent comments back to principals. Dr. Cartner informed directors that he plans to budget funds for each of the subject areas and cautioned them that it may not be a large amount budgeted but they would have some funds. His goal is to be able to show where local funding is spent on any given subject area (ex. STEM, math, reading, etc.).</p> <p>Dr. Cartner shared that he, Dianne Meiggs, Doug Hale and Joanne Sanders will meet with each principal to discuss personnel projections. Every school currently has more teaching positions than they generate through ADM. Dr. Cartner indicated that the district has to start a process to get that more in line. He shared that the process would be gradual, but would be intentional.</p> <p>Dr. Cartner asked for questions.</p>

Hawkins indicated math teachers want to know if the math coach position will be filled next year. Dr. Cartner responded that it is on the radar, but will depend on funding and it is too early to say yes at this point.

Pauley expressed her thanks for plans to budget funds for subject areas.

Ewers asked when the budget will be finalized. Dr. Cartner indicated July 1 and described the process followed regarding budget adoption, which is:

- Superintendent develops budget and presents to Board of Education (BOE can accept, modify or start the process over)
- BOE reviews budget (makes changes/additions/deletions if desired)
- Public Hearing on Budget held (April meeting)
- Board approves budget and submits to Commissioners. At this point it becomes the Board's budget. (*By law due to Board of Commissioners by May 15, but generally ECPPS submits following the April BOE meeting*) – BOE and Superintendent generally attend a meeting of the Commissioners to formally present the budget.
- Commissioners review request and notify BOE of approved funding

Davenport commented on the personnel allotment process and indicated Title I may not be able to sustain current positions. Dr. Cartner responded that the district needs to adopt a focus of being able to sustain going forward.

Austin asked about Teacher Assistant positions for 2016-17. Dr. Cartner responded that theoretically they should stay the same as this year, but will depend on the actions of the legislature.

Dr. Cartner discussed a concern that was mentioned several times at recent parent forums and Strategic Plan meetings regarding having ISS (In School Suspension). He shared that if a principal wanted to implement ISS then decisions would have to be made as to what they were willing to give up – he does not expect additional funding for positions.

Staff	<p>Ewers discussed specialized classroom programs and the possibility of some turmoil going into next school year. She is working on realigning the program to have feeder patterns. The changes are needed in order for the system to meet the letter of the law. She shared that she is being completely transparent throughout the process and requested that if directors hear complaints or concerns, they direct those back to her.</p> <p>Dr. Cartner cautioned Ewers to be mindful of moving autistic students and make sure they, and their parents, know as far ahead as possible of changes.</p> <p>Ewers stated that she has a communication plan (oral and written) in place.</p> <p>Pauley asked if the EC changes needed to be noted in the district course catalog and Ewers indicated they did not.</p> <p>Sanders commended Pauley for her work on developing a district course catalog for high school students.</p> <p>Meiggs thanked in advance those individuals that would help with observations.</p> <p>Lane reported that the response for teacher volunteers to serve as mentors has been overwhelmingly positive. Principals will be contacted for recommendations.</p> <p>Sanders reported that 10 staff members will receive Learning Focused Schools “Train the Trainer” training this summer. The BT Coaches will then be able to provide training and support for new employees.</p> <p>Cartner indicated he has asked Sanders to look into district needs regarding moving toward digital textbooks (do we have infrastructure in schools that teachers can/will use). He discussed the goal of the State BOE to have all digital textbooks by 2017. There was group discussion about the need to educate parents about this since they want to see a book and the need for training for teachers.</p> <p>Dr. Cartner shared that information about the proposed rollout of a 1:1 Initiative Program (students and teachers) was shared with Commissioners at a Joint Meeting on 2.9.16. While they did not commit to funding at the meeting, they had good questions and he felt they believed it was important and where we need to go.</p>

Dr. Cartner discussed the proposed deployment schedule and indicated he has high expectations that it will work. He shared that in a perfect world the district would start teacher training in August 2016 and begin deployment of devices to students in the first three grade levels in January 2017. This would require funding for the first year lease payment and funding for teacher devices.

Sanders discussed a concern expressed by principals regarding “new” devices and how they would be distributed. She indicated that the plan would be for all teachers to receive a new device.

Dr. Cartner informed the group he appreciates the work they are doing and that it seems like July was so long ago. He indicated that for the most part, “we” are where we need to be. He encouraged directors to avoid being directive leaders as much as they can and encouraged them to be progressive facilitators. He stated that we need to help people move forward because they see it is the right thing to do. This can take longer, but makes for a stronger end result.

The meeting adjourned at 11:11 a.m.