

***Directors' Meeting Minutes
September 1, 2015***

Present: Cartner, Hale, Davenport, Strecker, Sanders, Austin, R. Harris, Sawyer, Pauley, J. Harris, Parker, Ewers, Meiggs

<i>Time</i>	<i>Item</i>	<i>Leader</i>	<i>Notes</i>
10:30	Review of Agenda	L. Cartner	Dr. Cartner briefly discussed the status of the State Budget.
10:35	Team Reports & Concerns	Team	<p>Strecker discussed a recent change in YouTube videos. YouTube itself has gone to “restricted mode” and she asked for input/guidance on how to proceed with allowing access. It was decided that Strecker would make a YouTube video to be shared with staff explaining the changes made (by YouTube) and to highlight information in recently adopted technology policies.</p> <p>Austin reported on a meeting with George Cox and Linda James regarding the Math/Science Grant (Grades 4, 5, 8). Cox & James will provide a session for the September PD day; they are available to mentor and model lessons throughout the year and each teacher is eligible for 8 hours of time. They will also attend grade level meetings. Austin shared the purpose of the grant is to “teach” content/depth and not to just give activities.</p> <p>Ewers discussed establishing parent support activities through ECAC and looking at innovative approaches to developing systems change for support in the community (transportation opportunities, etc.). She also reported that she is looking at some process changes for the IEP chairs and is working to clearly define the role of IEP Chair. She is also meeting with nurses to share free community services information. Dr. Cartner</p>

		<p>inquired about epi-pen training and Ewers responded it is in process and she will review in her meeting with nurses.</p> <p>Sanders reminded everyone that School Improvement Plans are due this week and the PST will review them on Friday.</p> <p>Parker reported on projects underway and preparing to go through the DPI Five Year Facility Needs process. He will meet with principals individually to discuss needs in their building.</p> <p>R. Harris reported that 3rd grade testing begins next week and that the testing computer (which had been delivered broken) has been repaired just in time.</p> <p>Sanders reported some duties have been reassigned and R. Harris will now be responsible for PMCE and Business Partnerships/ Volunteers. Davenport will be responsible for textbooks.</p> <p>Strecker reported that she is meeting with computer representatives and principals regarding adding tech services. She reminded everyone that grants for technology equipment/services need to be reviewed by the Technology Department.</p> <p>Davenport reported that she has met with all principals regarding Title I allotments. Schools took big cuts in allotments in order to allow for district initiatives. Each elementary and middle school will receive instructional support personnel and Cheryl Bogue will serve all schools as a parent liaison. She reported that a waiver had been approved for the Title I carryover monies. Letters will be sent home with students next week notifying parents of the right to request information regarding qualifications of teachers.</p>
--	--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>R. Harris reported that 2014-15 testing information will become public on 9/2/15 around noon.</p> <p>Dr. Cartner reported that Dr. Atkinson (state superintendent) contacted him last week to make him aware she would be in the district for the Northeast Academy Charter School Open House on Monday, 8/31/15.</p> <p>J. Harris reported on work with new teachers – three new ones reported this week.</p> <p>Ewers shared that she is in need of two self-contained and one EC Resource teacher and encouraged everyone to keep eyes and ears open for possible candidates.</p> <p>Dr. Cartner shared that the inaugural edition of “Monday Moment” was sent out this week and he has received many responses thanking him for the information. He asked the group to share information with him that would be appropriate for “Monday Moment”.</p> <p>Dr. Cartner reported that the first “Teacher of the Week” for this year was Rachel Benton (1st grade at Central) and the first non-certified “Employee of the Week” was Amy Bundy (secretary at Central). They received a balloon arrangement, a certificate and a gift certificate to Montero’s Restaurant.</p> <p>Sawyer reported that Dogwood Property Management had contacted her and wanted to support the school system. Over the course of the school year, the company will donate \$5000. The money will be used for Teacher of the Year recognition and each “teacher of the week” will also receive funds for supplies and classroom needs.</p> <p>The new “doculivery” process for pay stubs was discussed -- it has been well received and will be convenient for staff.</p>
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>Pauley reported that the PST is still working on pacing guides (elementary math was shared today); the regional AVID director will be visiting schools next week; a tentative schedule for district team meetings (English/Math) has been developed; the PST will have a newsletter to share at the 9/10/15 Leadership Team Meeting and that Jennifer Hawkins joined the team today.</p> <p>Austin briefly discussed the elementary PD activities for September 28th; the formative assessment pilot program and KEA implementation.</p> <p>Dr. Cartner encouraged everyone to remind teachers as they meet with them that the minutes of meetings are posted online.</p> <p>Adjourned at 11:11 a.m.</p>
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------