

Minutes
 Program Service Meeting
 September 26, 2017 – 10:30 a.m.

Present:

L. Austin
 L. Cartner
 K. Cowell

T. Davenport
 M. Flach

A. Godfrey
 J. Hawkins

James-Davis
 J. Sanders

Leader	Topic	Notes
Sanders	Learning Focused updates	<p>Dr. Sanders opened the meeting and shared the following:</p> <p>Reminder that Learning Focused lesson planning is a process, not a template to plug in what you may have done in the past.</p> <p>We, as a team, need to support the teachers and provide them help when needed.</p> <p>Shannon Thompson with Learning Focused will be here for walk-throughs on October 4-6, 2017. We will begin with low performing schools. Mr. Thompson will be looking at anchor charts and how they support learning, cause and effect, and if the conversation is supporting the outcome.</p> <p>James-Davis asked if each school has grade level chairs. Dr. Sanders replied “yes”.</p> <p>Sanders asked what is good teaching and how does it apply to Learning-Focused Lessons.</p> <ul style="list-style-type: none"> • Teachers need to think through this process when teaching. • There are strategies you put into practice applied to Learning-Focused and then you revise lesson plans and apply what the students have learned. <p>Sanders reported that dates for Learning Focused principal walkthroughs have been scheduled and plans are in place to train new teachers (Year 1 and Year 2).</p> <p>Sanders stated we will have a low performing district plan but we are waiting to hear from DPI. The law states we have to have a plan in place for public review. There are keys</p>

		<p>indicators we have to follow.</p> <p>Sanders stated we need everyone on the same page that includes, AIG, EC and CTE. We all need to speak the same language, strategies, teaching, and have a better understanding of where students need to be.</p>
Austin	mClass	<p>Austin stated she will share with principals through google drive this year.</p> <p>Austin stated she plans to meet with all school for progress monitoring next week.</p> <p>Sanders reported Leigh has done a good job of getting everyone on board and supporting the schools.</p> <p>Austin reported RtA recommends having two mClass trainers per school. Austin stated we are going to work on additional trainers in the district.</p>
James-Davis	MTSS	<p>James-Davis shared the following:</p> <ul style="list-style-type: none"> • CTE – we are starting to credential some classes • Health science – OSHA • 17 students taking CPR • National FFA band – selected students are going to Indianapolis in October <p>James-Davis shared information on MTSS.</p> <ul style="list-style-type: none"> • Draft agenda for MTSS – district meeting on October 4 • We have a lot of new reps at most schools • Module 1 across the district • We are registered for module 2 training <p>MTSS District Team is C. Pauley, M. Flach, P. Fitzgerald, representatives from each school, L. Tate and A. Andrews.</p> <ul style="list-style-type: none"> • Module 1 – understanding the core • Module 2 – tier 1 intervention <p>James-Davis regarding PBIS, we are combining blending behavior and academics.</p> <p>James-Davis reported MTSS is mandated by the state and everyone needs a common</p>

		understanding. In 2020, MTSS becomes a part of EC when we identify students.
Hawkins	Testing/Accountability	<p>Hawkins reported the state ESSA plan has been submitted. We will find out in December if we have been approved.</p> <p>Hawkins shared the following:</p> <ul style="list-style-type: none"> • Every school will receive letter grades • Sub group – white males, black males, etc. with 30 or more • By the end of this school year • Every group will get a grade • Letter grade as a school • Will be calculated 80 proficiencies and 20 perfect • 15pt to make a letter grade <p>Letters for participation will go away. The new calculations will impact the number of students counted as proficient. We will be docked for proficient participation by taking away students that make 3 or 4s and flip students to get 95 percent.</p> <p>Hawkins stated schools selected for field tests have been entered in the system. Field test should not take more than 90 minutes.</p>
Davenport	Title I Update	<p>Davenport reported the Title I plan has been approved by the board.</p> <p>Davenport shared information on Parent Involvement. Davenport hired a new person to work with Susan at the Parent Community Center. Davenport stated the goal this year is to make Parent Involvement a priority. The Center will provide Digital courses online and working in the community.</p> <p>Davenport reviewed NCSTAR and discussed School Improvement Plan requirements. The system is in the second year of the SIP and it is not a re-write year. If the school status has changed to low performing, schools will need to make changes.</p> <p>Hawkins asked about “modified” summer school before the end of year. Sanders suggested Hawkins contact Edenton-Chowan.</p> <p>Hawkins stated if we test students and they score 1 or 2 originally, the new score will</p>

		<p>replace proficiencies.</p> <p>Hawkins stated we have to April 1st to submit a plan.</p> <p>Hawkins stated this needs to be a district level initiative.</p> <p>Hawkins will work on this information.</p>
Godfrey	Technology updates	<p>Godfrey shared the follow updates:</p> <ul style="list-style-type: none"> • Schoolnet is extended through June 30 2019. • Canvas –working on conventional pricing contact. Looking to renew that process • Home base portal RFP - Access through IA <p>Summer 2017 major accomplishments:</p> <ul style="list-style-type: none"> • Canvas • NCPVS <p>Power Teacher Pro – there was a window to be trained. Godfrey suggested we get in on the next training in Spring 2018.</p>
Flach	EC Update	<p>Flach shared issues with our nurses going on field trips to Virginia</p> <p>Flach asked nurses to get her a list of all field trips on the books. Flach is going to see if she can contract with our school nurses to get paid for overnight or weekend field trips.</p> <p>Flach stated nurses have an evaluation matrix and cannot be pulled away from their school during the day.</p> <p>Flach stated counselors are creating their new plans this year for second steps.</p> <p>Flach stated EC world is doing Learning Focused. Flach stated the EC expectations of Learning Focused lesson plans will be turned into principals.</p> <p>Flach stated EC teachers met with Learning Focused presenters on Friday, September 22nd.</p>

		<p>Flach stated First Step is about putting in the language and the strategies.</p> <ul style="list-style-type: none">• Resource teachers may have 4-5 students doing different places• Learning Focused is not a daily plan• EC and regular teacher teaching the same thing – strategies and scaffolding• EC is not stand alone <p>Sanders - Thank you for being here! We are all on the same team and I appreciate everything all of you do.</p> <p>Meeting adjourned at 12:30 p.m.</p>
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